

**SACKS MORASHA PRIMARY SCHOOL
LOCAL GOVERNING BODY MEETING MINUTES**

29th January 2020

PRESENT

Mark Nicolaides	Chair
Hayley Gross	Headteacher
Chaja Green	Vice Chair
Simone Gershon	Vice Chair
Elliot Goodman	Finance Governor
Rabbi Jeremy Lawrence	
Scott Aaron	
Irene Mansfield	
Howard Cohen	
Luci Joseph	
Justin Kett	Head of JS/DHT
Sarah Woodward	Staff Governor
Kirsten Jowett	CEO JCAT

Eleonora Bendayan	Minute Clerk
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APOLOGIES

Ben Morris

The LGB meeting began at 7:37pm.

1. WELCOME AND APOLOGIES

The Chair welcomed all Governors.

Apologies for absence were received from BM.

The Chair informed Governors that CG and SG are sharing the role of Vice Chair and this should be noted on the minutes going forward.

2. DECLARATIONS OF INTEREST

Governors were reminded that they should declare any interest relating to items on the agenda. No interest was declared.

3. MINUTES OF LAST MEETING AND MATTERS ARISING

The Minutes of the meeting held on 18th September 2019 were agreed and signed by the Chair as a correct record.

MATTERS ARISING

Agenda item	ACTIONS FROM MEETING ON 18TH SEPTEMBER	BY WHOM	BY WHEN
10.b)	HT to circulate a quiz at the next meeting regarding the new child protection policy.	HT	A draft has been sent; SA will discuss the quiz at today's meeting.
10.c)	HT to do a safeguarding training for all governors.	HT	SA will discuss the training at today's meeting.

4. SCHOOL IMPROVEMENT PLAN/HEAD TEACHER'S REPORT

- 1) SIP – HG informed everyone that the SIP has been updated and asked if anyone had any questions. CG expressed positive feedback on the updated SIP.
- 2) SEF – HG explained the SEF. SA requested that HG provide the Governors with `track changes` of the SEF.
- 3) Summary of the academic year so far – HG explained that it has been a difficult year. The new OFSTED framework has put pressure on changing and adjusting the curriculum and focusing on improving the middle management in order for SM to be assessed as `outstanding`. HG informed everyone that middle management has significantly improved.
- 4) New SLT – HG explained that the new assistant HT has been struggling with taking on all the responsibilities and workload attributed to the role. Therefore, she thinks that they will need to re-assess her in a few months.
- 5) SATs – HG discussed last year's SATs results and explained that they were not as good as the years before but this is mainly due to the different cohorts. In the meantime, the school is doing all the correct preparation for the upcoming SATs and putting into place the correct interventions for the children who need it. In response to governors' questions she

explained that her expectations for this year`s results is to be more or less the same as last year due to:

- (i) The number of SEN children who are underperforming even though they have been given the extra help. She added that the interventions are not different from last year, but the teachers are more experienced.
 - (ii) The number of children who have taken exams and are accepted in private school before the SATs. In response to a governor`s question, HG explained that this is something that happens every year. However, the teachers have come up with different suggestions of how to keep those children still interested and occupied with their studies.
- 6) PAJEs award show – HG updated everyone that there was a mini-apprentice in Y6; the children participated in a competition with a PowerPoint presentation, film and speech. They got to the final but did not get chosen for the award show.

5. JCAT CENTRAL UPDATE

- Newly appointed CFO - KJ informed everyone that DK has started work from 6th Jan 2020 and his email address is cfo@jcat.co.uk . DK focus will be on the following: Review of all the systems – Operations, KPMG, Payroll and Auditing, Parents` collections work and re-forecasting the budget on a termly basis.
- a) Health and Emotional Wellbeing Strategic coordinator across the JCAT schools – KJ informed everyone that SJ has been chosen for the role with a grant from the JLC from January 2020 until January 2022. The coordinator will be working in the head office but also visiting each school once a week. The programme needs to prove a positive impact in order for the funding to continue and the grant to be justified. This will be done as a review outside of JCAT.
- b) Merger of Moriah and Hertsmere - the merger has been proposed and a consultation email has been circulated closing on 28th February 2020. The results will be public at the earliest by Pesach. In response to the Chair`s question, KJ explained that as a result of the merger there will be staff available to be hired elsewhere within JCAT. Therefore, SM should let KJ know the staffing needs of the school in order for her to propose the most suitable and experienced candidates.
- c) Centralised system for sharing all the documents Governors need to access – the system will be live and everyone will be able to access the documents.

ACTION	ML to transfer all the documents from the Governors Hub to the new platform.
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- d) JFS proposed change of admissions policy – The consultation has now closed (28th January 2020). If the proposed changes take place there will be future negative impact on school admissions. The justifications for the changes are that JFS is supporting any decline of the 2 Brent schools with smaller communities currently facing under-subscriptions.
KJ informed everyone that JCAT has formally complained about the changes in the admission policy. However, she has also requested all the LGBs and parents complain individually by emailing JFS admissions in order to get higher number of complaints.

- e) Monthly report from Operations – SA informed everyone that he has not received any report from LW on the completed services and the status of the ones that are due.

ACTION	KJ to chase a report on the status completed/uncompleted services from LW.
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6. STANDARDS DATA

This item has been discussed. (See agenda item 4)

7. SAFEGUARDING

- a) Safeguarding and Pastoral Update
- 0 Complaints;
 - 0 Child Protection (Safeguarding) referrals to social care;
 - 0 Allegations against staff reported to the Lead Officer for Child Protection;
 - 0 Reported racial Incidents;
 - 0 Reported serious bullying Incidents;
 - 0 Significant safeguarding issue, whether to do with sexual behaviours;
 - 0 Radicalisation or any other form of threat or risk to young people;
 - 0 Exclusions
- b) Governors` Safeguarding Training – HC proposed that he can deliver the training, tbc.

ACTION	ML to create a doodle poll for the date and time of the Governors` Safeguarding Training. Proposed days: Monday, Tuesday or Thursday between 20th April and 1st May 2020.
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- c) Gaps in single central record

ACTION	SA to check for any gaps in the single central record and report the result on next meeting.
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8. JEWISH WAY OF LIFE

- 1) Pikuach inspection – JK informed everyone that Pikuach inspection is expected to take place this term. Pikuach team has announced that they will be changing their framework from March 2020 but SM will be assessed on the old framework due to the timeframe. JK is confident that the Kodesh provision is of a high standard (the data is there, the necessary changes have been made in marking and there has been great feedback from parents, Governors and HT regarding level of JS teaching). HG expressed her positive feedback on the current Kodesh team and their hard work. JK explained that the school is aiming for an `outstanding` Pikuach assessment. Governors (BM, RJJ) need to be available in case the Pikuach team calls as they will only give 1 days` notice for the school to prepare.

9. ADMISSIONS

- 1) Update on current admissions numbers – CG informed everyone that she is not ready with the exact numbers on the current admissions but a report will be ready around middle of February. She informed everyone that there have been a few in-year applications. She added that predicted Reception admissions is that the September class will not be full. However, the additional marketing efforts have paid off and the

numbers look better than they were previously. Currently there is a waiting list for Y1 and Y4. The total number of children in school is 208. CG suggested that they should wait for the final numbers on 12th February before any decision is made on how children should be allocated in the rest of the classes.

The Chair thanked CG for all the hard work in improving the admissions numbers.

- 2) Nursery provision – in response to Governor’s question KJ explained that nursery provision is still possible and deadlines have not been missed.

HC left the meeting at 9:10pm.

10. FINANCE

- 1) Finance dashboard created by JCAT – they have run through the numbers but a breakdown of all expenses is necessary to explain the current cash flow position.
- 2) Operations – LW to produce a report on services delivered and current saving compared to before.
- 3) SM Current cash flow position – currently there is £17k in the SM account (compared to £90k before joining JCAT). There was a discussion regarding transparency on what the money has been spent for. EG explained that the governing body did not know they have to spend £5k a month on a JCAT management fee. KJ added that report will be produced shortly with a clear breakdown on all expenses.

ACTION	KJ to produce a report of all expenses for each school with comparison on the numbers before joining JCAT by the end of January 2020.
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- 4) New JCAT members - Hertsmere has already officially joined and new systems are in the process of being implemented. There are a couple of other schools ready to join but KJ explained that first JCAT needs to prove that financial forecasts are good before RSC allows more schools to join. After the potential merger of Hertsmere and Moriah, JCAT will benefit from additional members in order to continue with providing economies of scale for all the members.

11. PTA/LOCAL EVENTS/FUNDRAISING

- 1) Ivrit pre-school club – SA informed everyone that the starting date is September 2020, pupils attending coming to school at 7:30am. The programme is designed for those children whose parents would like them to gain extra knowledge in Ivrit. It will cost approx. £8 -12 per child, up to 15 pupils in a group.

In response to a governor’s question, JK explained that currently in school children have an average of 70 minutes per class per week studying Ivrit. The current programme has been created due to the ongoing interest of parents who would like their children to gain extra knowledge and be able to speak fluent Ivrit.

SA explained that this programme will be a trial and results will be discussed after it starts.

12. POLICY UPDATES

This item was not discussed during today’s meeting.

13. AOB

KJ was asked to leave the meeting at this point to which she objected.

KJ left the meeting at 9:34pm.

SUMMARY OF ACTIONS

Agenda item	ACTIONS FROM MEETING ON 29TH JANUARY 2020	BY WHOM	BY WHEN
5. d)	ML to transfer all the documents from the Governors Hub to the new platform.	ML	
5. f)	KJ to chase a report on the status completed/uncompleted services from LW.	KJ,LW	
7.b)	ML to create a doodle poll for the date and time of the Governors` Safeguarding Training. Proposed days: Monday, Tuesday or Thursday between 20 th April and 1 st May 2020.	ML	
7.c)	SA to check for any gaps in the single central record and report the result on next meeting.	SA	
10.3)	KJ to produce a report of all expenses for each school with comparison on the numbers before joining JCAT by the end of January 2020.	KJ	

Date:

Signature:.....

/ Chair /